



Virtual Instruction Plan

2026-2027 School Year

Superintendent- Tod Williams,

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Board Meeting Date for Approval- 11/11/2025

Link to Approved Plan- <https://www.andersontrojans.org/>

<https://www.andersontrojans.org/vnews/display.v/SEC/Public%20Notices>



Purpose and Overview

Anderson Public Schools recognizes the need to maintain instructional continuity when unforeseen circumstances, such as hazardous weather or safety concerns, necessitate the temporary closure of physical campuses. The district intends to utilize up to **two instructional days (or twelve hours)** of virtual instruction per school year to ensure that learning continues without disruption, thereby minimizing the need to extend the academic calendar. This plan serves as a blueprint for supporting robust, engaging instruction and maintaining seat time equivalency during these non-traditional learning days.

Governance and Approval

This Virtual Instruction Plan was reviewed, discussed, and approved by the Anderson Public Schools Board of Education on **November 11, 2025**.

The **Superintendent, Tod Williams**, or his designated representative, is responsible for the oversight, implementation, and annual submission of this plan to the Oklahoma State Department of Education (OSDE).

The plan will be reviewed annually by the district leadership team and presented to the Board of Education each Fall for necessary updates, revisions, and ongoing assurance of compliance with state regulations, educational equity standards, and technological capabilities.

Instructional Delivery

Platforms and Standards

- **Virtual Learning Platform(s):** Instruction will primarily be delivered through **Google Classroom** (Grades PK-12). This platform will provide a secure, accessible environment for distributing assignments, sharing instructional content, and facilitating communication.
- **Academic Alignment:** All virtual instruction activities and assignments will be designed to meet the rigor and requirements of the **Oklahoma Academic Standards (OAS)**, ensuring that instructional time is equivalent to a standard school day (maintaining seat time equivalency).

Instructional Methods

Virtual days will utilize a blend of instructional methods to provide flexibility and robust engagement:

- **Asynchronous Learning (Primary Method):** The majority of the day will be dedicated to asynchronous work. Teachers will pre-load activities, reading materials, recorded video lessons, and scaffolded assignments into the designated platform. This allows students to complete tasks at their own pace, accommodating varying home environments and shared device access.
- **Synchronous Check-ins (Optional/Supplemental):** Teachers are encouraged to schedule a **single, optional 15-20 minute live check-in session** per class/grade level via Google Meet or Zoom to answer questions, build community, and introduce the day's tasks. Participation in these sessions is *not* required for attendance but is strongly encouraged for support.

Equity and Access

- **Paper-Based Packets:** For students identified with limited or no reliable internet access or technology at home, the district will utilize pre-printed, paper-based academic packets. These packets will contain materials and assignments equivalent to the virtual instruction provided and will be distributed to students to be kept at home *prior* to a virtual day declaration.

Teacher Expectations and Support

- **Training:** All certified staff will undergo mandatory professional development on utilizing the chosen virtual platforms, designing engaging asynchronous lessons, and managing student feedback effectively.
- **Instruction, Feedback, and Support:** Teachers will provide clear instructions on the learning platform and offer substantial feedback on submitted work within 24 hours of the virtual day.
- **Availability and Communication:** Teachers are required to be available and actively monitoring their virtual platform and district email **between 9:00 AM and 2:00 PM** on a virtual instruction day.
- **Contact Protocols:** Teachers will communicate their preferred method for parent/student questions (e.g., Google Classroom message, SchoolStatus message, or district email) at the start of the school year. All communication should receive a response within two hours during the designated availability window.

Attendance and Accountability

Method for Recording Attendance

Student attendance will be recorded and verified through **substantive engagement** within the virtual learning platform. A student is marked present if they meet **one** of the following criteria by 11:59 PM on the declared virtual instruction day:

1. Submission of the day's core assignments (as designated by the classroom teacher).
2. Documented login and completion of a defined instructional activity or interaction (e.g., interactive quiz, discussion post) that demonstrates at least 60 minutes of learning activity.

Interventions and Make-Up Work

- **Non-Participation:** For students who do not meet the attendance criteria, the parent/guardian will be contacted by 10:00 AM the following school day.
- **Make-Up Work:** Students will be given **three instructional days** upon returning to physical school to complete the virtual day's required work. Failure to complete the work within this timeframe will result in the student being marked absent for the virtual day.

Communication Plan

Timely and clear communication is paramount for a successful virtual day implementation.

Audience	Notification Method(s)	Target Time
Families/Student	District-wide alert system (text/call), District Email, Social Media (Facebook/Twitter)	No later than 6:00 AM
Staff	District Email, Staff Alert System (text/call)	No later than 6:00 AM
Community	Local News Outlets, SchoolStatus App, District Website Announcement, Social Media	Immediately following notification of families/staff

The notification will clearly state: **"Anderson Public Schools will utilize a Virtual Instruction Day due to [Weather/Safety]. All students must log into Google Classroom for assignments."**

Evaluation and Continuous Improvement

Anderson Public Schools is committed to ensuring the effectiveness of this plan and will pursue continuous improvement through the following methods:

- **Feedback Collection:** Anonymous surveys will be distributed to students, parents, and staff within three days following each virtual instruction day to gather qualitative feedback on usability, instructional clarity, and workload.

- **Effectiveness Metrics:** District leadership will review the following quantitative metrics:
 - Attendance Rates (overall and by grade level).
 - Percentage of assignments completed and submitted.
 - Reported technology issues (platform access, device capability).
 - Teacher/Student feedback scores on instructional clarity.

- **Annual Review and Revision:** The district leadership and Superintendent will analyze all data and feedback annually. The proposed revisions will be presented to the Board of Education during the annual plan review to ensure the plan remains responsive to the needs of the Anderson Public Schools community.

Assurances and Signatures

Superintendent Assurance Statement:

I, Tod Williams, Superintendent of Anderson Public Schools, hereby verify that this Virtual Instruction Plan is in compliance with all relevant Oklahoma State Department of Education (OSDE) requirements for instructional continuity days and confirms the district's capacity to deliver quality, equitable instruction in a virtual format as outlined herein.

Superintendent Signature:

Tod Williams, Superintendent
Anderson Public Schools

Date Submitted to OSDE: November, 12, 2025